

Tier 2 PARENT MEETING INVITATION

Date: _____

School: _____

Dear _____,

At _____, we are committed to ensuring the success of every child. We are concerned about how _____ is doing in school. Many students have difficulty at some point during their schooling. This difficulty can be academic, behavioral or attendance related and each type of difficulty can interfere with your child's happiness and success in school. For that reason, we have a system in place that helps us find ways to meet each student's learning needs. This system is called Multi-Tiered System of Supports (MTSS). The purpose of MTSS is to remove any barriers that may be interfering with your child's success in school.

You play an important role in your child's success and the school invites your input. We would like to invite you for a Tier 2 meeting to discuss ways to help support your child.

Please respond by checking the box next to the option you choose.

- I will attend the meeting as scheduled
- I will need accommodations so that I may attend the meeting
- I will not attend the meeting
- I wish to attend the meeting, but this time and/or day are not convenient for me. (Please list new date/time)

Date of Meeting: _____ Day: _____ Time: _____

Please sign and return this letter or call me at _____ to let me know if you will be able to attend the meeting that we have tentatively scheduled at the date and time indicated. If you prefer a different day or time for the meeting, please let me know so we can reschedule.

Respectfully,
